

YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution SAMRAT PRITHVI RAJ CHAUHAN

GOVERNMENT COLLEGE AJMER

• Name of the Head of the institution Dr. Qaid Ali Khan

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 01452460946

• Mobile no 9636215155

• Registered e-mail gcajmer175@gmail.com

• Alternate e-mail iqac2021spcgca@gmail.com

• Address SPC GOVERNMENT COLLEGE, BEAWAR

ROAD, AJMER (RAJASTAN) PIN-305001

• City/Town AJMER

• State/UT RAJASTHAN

• Pin Code 305001

2.Institutional status

• Affiliated /Constituent AFFILIATED

• Type of Institution Co-education

• Location Urban

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• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University MAHARSHI DAYANAND SARASWATI

UNIVERSITY AJMER

• Name of the IQAC Coordinator DR VIBHA KHANNA

• Phone No. 01452460946

• Alternate phone No. 01452461946

• Mobile 9828080183

• IQAC e-mail address iqac2021spcgca@gmail.com

• Alternate Email address drvibhaajmer@gmail.com

3. Website address (Web link of the AQAR

(Previous Academic Year)

https://spcgcajmer.ac.in/wp-content/uploads/2022/05/AOAR-2020-21.p

<u>df</u>

4. Whether Academic Calendar prepared

during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://spcgcajmer.ac.in/academiccalendar/

5.Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|-------|--------------------------|---------------|-------------|
| Cycle 1 | B++ | 83.30 | 2004 | 08/01/2004 | 07/01/2009 |
| Cycle 2 | В | 2.86 | 2011 | 27/03/2011 | 26/03/2016 |
| Cycle 3 | A | 3.02 | 2016 | 05/11/2016 | 31/12/2022 |
| Cycle 4 | B++ | 2.92 | 2023 | 24/06/2023 | 23/06/2028 |

6.Date of Establishment of IQAC

30/08/2011

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Depa rtment /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | Nil | Nil |

View File

8.Whether composition of IQAC as per latest Yes NAAC guidelines

Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year 8

- Were the minutes of IQAC meeting(s) and ves compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Compilation of SSR and initiating the process of NAAC A&A of the institution for cycle four.

Percolating Quality Assurance Initiatives by getting constituted the Department level Quality Assurance Cells

Popularizing the use of QR codes to disseminate knowledge and information among the beneficiaries

Getting replaced the Research Cell with The Research and Development Cell, in line with the UGC guidelines.

Conducting seven days workshop for Faculty to Train the Trainers for the Smart Science Lab

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

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| Plan of Action | Achievements/Outcomes |
|---|---|
| Compilation and review of Data and Supporting documents of last five years for SSR | Data reviewed and compiled in the form of SSR |
| Defining and adopting means for dissemination of academic support systems available on internet | Developed and displayed QR codes of the sites required and needed by the faculty and students for academic purpose. |
| Stream-lining the functioning of specific committees in accordance with the NEP-20 and UGC guidelines | The Research and Development Cell, Skill development, Eco- club etc were redefined |
| FDP for broader usage of available ICT enabled techniques and technologies | FDP for IT and smart science lab organised |

13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14. Whether institutional data submitted to AISHE

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| Part A | | | | | |
|--|--|--|--|--|--|
| Data of the | Data of the Institution | | | | |
| 1.Name of the Institution | SAMRAT PRITHVI RAJ CHAUHAN GOVERNMENT COLLEGE AJMER | | | | |
| Name of the Head of the institution | Dr. Qaid Ali Khan | | | | |
| • Designation | Principal | | | | |
| Does the institution function from its own campus? | Yes | | | | |
| Phone no./Alternate phone no. | 01452460946 | | | | |
| Mobile no | 9636215155 | | | | |
| Registered e-mail | gcajmer175@gmail.com | | | | |
| Alternate e-mail | iqac2021spcgca@gmail.com | | | | |
| • Address | SPC GOVERNMENT COLLEGE, BEAWAR ROAD, AJMER (RAJASTAN) PIN-305001 | | | | |
| • City/Town | AJMER | | | | |
| State/UT | RAJASTHAN | | | | |
| • Pin Code | 305001 | | | | |
| 2.Institutional status | | | | | |
| Affiliated /Constituent | AFFILIATED | | | | |
| Type of Institution | Co-education | | | | |
| • Location | Urban | | | | |
| Financial Status | UGC 2f and 12(B) | | | | |
| Name of the Affiliating University | MAHARSHI DAYANAND SARASWATI UNIVERSITY AJMER | | | | |

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| Name of the IQAC Coordinator | DR VIBHA KHANNA |
|---|--|
| • Phone No. | 01452460946 |
| Alternate phone No. | 01452461946 |
| • Mobile | 9828080183 |
| IQAC e-mail address | iqac2021spcgca@gmail.com |
| Alternate Email address | drvibhaajmer@gmail.com |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://spcgcajmer.ac.in/wp-content/uploads/2022/05/AQAR-2020-21.pdf |
| 4.Whether Academic Calendar prepared during the year? | Yes |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://spcgcajmer.ac.in/academic-calendar/ |

5.Accreditation Details

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| Cycle 2 | В | 2.86 | 2011 | 27/03/201 | 26/03/201 |
| Cycle 3 | A | 3.02 | 2016 | 05/11/201 | 31/12/202 |
| Cycle 4 | B++ | 2.92 | 2023 | 24/06/202 | 23/06/202 |

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30/08/2011

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| Institutional/Dep artment /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|------------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | Nil | Nil |

| 8. Whether composition of IQAC as per latest | Yes |
|--|-----|
| NAAC guidelines | |

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| Upload latest notification of formation of IQAC | View File | | | |
|--|---|--|--|--|
| 9.No. of IQAC meetings held during the year | 8 | | | |
| Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | | | |
| If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | | | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | | | |
| • If yes, mention the amount | | | | |
| 11.Significant contributions made by IQAC de | uring the current year (maximum five bullets) | | | |
| Compilation of SSR and initiating institution for cycle four. | g the process of NAAC A&A of the | | | |
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| Popularizing the use of QR codes to disseminate knowledge and information among the beneficiaries | | | | |
| Getting replaced the Research Cell with The Research and Development Cell, in line with the UGC guidelines. | | | | |
| Conducting seven days workshop for Faculty to Train the Trainers for the Smart Science Lab | | | | |
| 12.Plan of action chalked out by the IQAC in Quality Enhancement and the outcome achiev | • | | | |
| | · · · · · · · · · · · · · · · · · · · | | | |

| Plan of Action | Achievements/Outcomes |
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| 13.Whether the AQAR was placed before | No |

statutory body?

• Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2022 | 12/02/2022 |

15. Multidisciplinary / interdisciplinary

Being a hub of multidisciplinarity -having 22 departments spread throughout the territory Faculty of Arts and Humanities, Sciences and Commerce, together with numerous facilities: both infrastructural and human resources - for a variety of extracurricular activities activities, the institution is promoting experiential learning by inducing the factor of multidisciplinary approach, which is one of the basic requirements of the NEP 2020 cosmos. It has a interdisciplinary/ multidisciplinary approach at the core subjects according to the curriculum provided by MDSU, Ajmer. Credit based courses and

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projects in areas of community engagement and service and Environmental education form a part of the curriculum of graduate and postgraduate programs in subjects like Sociology, Botany, Zoology, Geography. Students pursuing graduation are supposed to qualify 'Environmental Science' and 'Life and Philosophy of Gandhi' along with the language papers English/Hindi. Thus, apart from core courses/ subjects it is mandatory for scholars to study compulsory papers too. This assists in providing a Holistic multidisciplinary education to the students. Activities conducted under the aegis of the department-wise UG and PG associations and on various institutional platforms also intend to combining or involving more than two academic disciplines or professional specialisations in a project and/or in an approach to a topic or problem. This approach broadens the perspectives of understanding the context for the participating candidates.

16.Academic bank of credits (ABC):

Our college is an Affiliated College of the Maharshi Dayanand Saraswati University Ajmer. The University Act 1987, vests the power to hold examinations and confer degrees for various programs, in the affiliated colleges, to the University itself. Hence the Academic Bank of Credits as proposed in NEP 2020, is presently being worked upon by our University and will be implemented there-on in all affiliated Colleges, including ours. As of present the student can move from one college to another within the university but the transfer of credits to another University is within the purview of the University. Under special circumstances this transfer is possible between the universities located within the state as mentioned in the admission policy of the State Government. Students are acquainted with the use of SWAYAM Portal and various online MOOC courses and the concept of ABC through the Institutional website. There are many creditbased courses and projects incorporated in various programs that help develop various capacities - intellectual, aesthetic, social, physical, emotional, ethical and moral - in an integrated manner and provide opportunities to develop soft skills, such as complex problem solving, critical thinking, creative thinking, communication skills; and rigorous specialization in a chosen field(s) of learning. Field surveys, Projects, Seminarpresentation etc. are some of the good practices of the institution. They serve as an effective measure of continuous and comprehensive evaluation of the scholar, in a personalised manner

17.Skill development:

The institute has an active 'Skill Development, Entrepreneurship

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and Placement Cell which organises online and offline camps enabling the students to develop skills that will help them in securing livelihood in their field interest. It organises various vocational and soft-skill training camps and summer camps under the joint aegis of CCE, Rajasthan, MSME and RSLDC. Services of experts in the field are solicited on blended platforms and handon training is provided by means of field-trips, fieldprojects, etc. The college has been organising the camps/ workshops related to Journalism, Photography, Computing skills, Language skills, Yoga and life management skills, waste management skills, etc. Vocational short term courses and training sessions organised by the Women-cell includes induction courses for beauty-parlour and selfgrooming, generating best-out-of-waste, developing culinary skills etc. TheEco-club activities, hand-on training for preparing herbarium sheets, plant material identification, collection and preservation by postgraduate Botany students, active participation of students in plantation and gardening activities and organisation of the Annual Flower Show are other means of providing informal vocational training to students pursuing various programmes. There is a 'Gandhi Study Centre' in the College to promote universal human values. 'Skill Development, Entrepreneurship and Placement Cell plans and organises vocational education in ODL/blended/oncampus modular modes to Learners. They sought the expertise of people in the concerned field to induce the segment of dealing with the practical problems and hiccups in the vocation. Thus along with learning the desired technicalities, students come face-to-face with the ground realities of the outer world. Alignment of the formal education with the National Skills Qualifications Framework will indeed be a step to restore the dignity of labour and furnish skilled educated entrepreneurs to our society.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A large section of the students of our college are from rural background and weaker sections of the society, at times the first generation learners, so the course content is taught and made available to the learners in bilingual mode. Most of the teachers are well versed with the local dialects of Ajmer and neighbouring districts, thus aiding the acclimatisation of newcomers to the institute. The syllabus and question papers are bilingual and students are permitted to present their answers in blended language in class as well as the internal and external examinations. Thus all the courses are taught in Indian languages and bilingually in the institution. At the same time scholars are

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encouraged to open-up and get advantage of the content available in the English language too. The Humanities stream of our college has seven departments dedicated to the teaching-learning of various languages: Hindi, English, Sanskrit, Urdu, Persian, Sindhi and Rajasthani. Workshops, activities, conferences and webinars on Sindhi, Urdu and Sanskrit to popularise and promote them are organised on a regular basis. The cultural and extracurricular activities organised in the college are planned with an aim to display and promote our ethnic culture and traditions. Platforms like NCC and NSS also catalysis the appropriate integration of our Cultural diversity. The two girls hostels in the campus are noteworthy junctions for promoting Indian culture traditions and local dialects by peer learning modus.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The curriculum of various courses explicitly mirrors a tendency towards outcome based education. There is a proper balance of theory and practical aspects of every subject. The faculty of our institution is in the habit of reiterating the outcomes of the particular course in a formal and informal manner. This provides the learners with a clear understanding of the expected outcomes and associated assessment criteria. The teaching methodology adopted by the faculty promotes the incorporation of knowledge, skills, attitude and values within a particular context. Thus the knowledge is applied, skills developed and attitude and values hormonise with those of the society. The courses which incorporate experiential learning: lab work, projects and seminar presentations, assess the learners achievements against a set of predetermined criteria which are clearly stated in the outline of the activity itself. A large number of programs offered in our college incorporates activities which are inline with the Outcome Based Education system as outlined in NEP 2020. Specific number of hours of teaching/ guidance and laboratory/ field based learning/ projects/ seminars, are delineated in the class schedules and are strictly adhered to. Due weightage is also provided to the regularity and quality of efforts of the individual during the class hours, stretched over the session, which is mirrored by the record maintained and Viva voce examination taken. Similarly during the open session seminar presentation by postgraduate students the evaluation is on the basis of effectiveness of the approach adopted to deliver the appropriate content. The question session that follows reflects the conceptual knowledge of the candidate. This again is a practice pertaining to the Outcome based education (OBE).

20.Distance education/online education:

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In an effort to apprehend the skills of the students, and link them to employment opportunities, Skill Development, Entrepreneurship and Placement Cell organises Skill Acquisition and Knowledge Awareness for Livelihood and Placement camps and Programmes through ODL mode. This makes available the expertise in the field and blending it with practicum/ field trips/ projects and other experiential learning techniques enhances the interest and receptivity of the learners. The college administration makes use of every opportunity to acquire and upgrade the technologies supportive of teaching-learning activities. The faculty keeps itself abreast with the evolving atmosphere and is quite adaptive to the changes of the New Age. FDPs, making use of ODL mode have been organised by various Departments and the Faculty had the opportunity of being benefited by those organised by other institutes of Higher Education. Thus with the inclusion of ODL mode at various platforms and the advanced technologies, our Institution is priming its staff and students for the upcoming environment of NEP 2020.

| Extended Profile | | |
|---|-----------|------------------|
| 1.Programme | | |
| 1.1 | | 659 |
| Number of courses offered by the institution across all programs during the year | | |
| File Description | Documents | |
| Data Template | | <u>View File</u> |
| 2.Student | | |
| 2.1 | | 8329 |
| Number of students during the year | | |
| File Description | Documents | |
| Institutional Data in Prescribed Format | | <u>View File</u> |
| 2.2 | | 2767 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | | |

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| File Description | Documents | |
|---|-----------|------------------|
| Data Template | | View File |
| 2.3 | | 2871 |
| Number of outgoing/ final year students during th | e year | |
| File Description | Documents | |
| Data Template | | <u>View File</u> |
| 3.Academic | | |
| 3.1 | | 158 |
| Number of full time teachers during the year | | |
| File Description | Documents | |
| Data Template | | <u>View File</u> |
| 3.2 | | 218 |
| Number of sanctioned posts during the year | | |
| File Description | Documents | |
| Data Template | | <u>View File</u> |
| 4.Institution | | |
| 4.1 | | 131 |
| Total number of Classrooms and Seminar halls | | |
| 4.2 | | 212.68 |
| Total expenditure excluding salary during the year (INR in lakhs) | | |
| 4.3 | | 90 |
| Total number of computers on campus for academic purposes | | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

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1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Samrat-Prithviraj-Chauhan-Government-College, Ajmer, implements the curriculum prescribed by its affiliating MDSUniversity, Ajmer. Curriculum is designed and improvised by University in a concerted manner, on a regular basis, through its BoS. Faculty contributes in the process as Members BOS & AC. Effective curriculum delivery is ensured through a well planned, structured and documented process.

Institutional Committees viz Workload Committee, and Timetable Committee oversee planning and implementation of curriculum. Central Time-Table is prepared which allots time-slots and rooms for each course of a Programme and is handed over to Departmental Time-table Committee. Courses are allocated tofaculty members considering their specialization and preferences. Detailed Programme-Wise and Teacher-Wise timetable are displayed on notice boards and college-website.

The institute strives for effective curriculum delivery through a combination of time tested and innovative methods according to a set of teaching-plan based on academic calendar which is detailed enough to cover available time frame yet flexible enough to permit changes. WhatsApp Class groups are used by faculty, students for smooth communication regardingtimetables, lesson plans, e-content, and notifications and Mentoring. The college encourages usage of smart-classroom & online ways of teaching besides the offline classes to make study more effective and to keep pace with modern times.

| File Description | Documents |
|-------------------------------------|--------------------------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://spcgcajmer.ac.in/time-table/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

DCE, Rajasthan issues a common academic calendar at the start of the session. GGCA strictly adheres to the Academic Calendar for undergraduate and postgraduate teaching, following the mandated admission process, teaching days, timetable, class hourslectures, three monthly tests and practicals, examination and

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evaluation schedule. In addition, GGCA incorporates its own academic, co-curricular activities, sports and cultural activities schedule in the College Calendar.

Both formal and informal modes of CIE are adopted in the institute in a scheduled manner. Assignments, presentations, hands-on training, and practical work mandated in certain courses incorporate experiential learning. Internal assessment is done by means of discussions, presentations, quizzes, assignments and class tests which prepare students for an intensive understanding of courses and examinations. Term tests, class tests and annual examinations are conducted to assess student knowledge and outcome. Thus, a planned road-map of CIE at multiple platforms provides insight of the learning objectives achieved and the supportive and remedial initiatives required.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://spcgcajmer.ac.in/academic- calendar/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <u>View File</u> |
| Any additional information | No File Uploaded |

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1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Minutes of relevant Academic Council/ BOS meetings | <u>View File</u> |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

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1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute runs UG and PG Course in Humanities, Commerce and Science. The curriculum is inclusive and sensitive to inculcation of Professional Ethics, Gender, Human, Environment and Sustainability. College NSS/NCC/ Innovation Cell and other forums effectively integrate cross-cutting issues relevant to these topics. Compulsory papers on Environmental Studies and Gandhian Philosophy facilitate the inculcation of values of service, commitment and integrity in the students. The college offers topics in papers which include 180 strengthening Professional ethics, 93 focusing on Gender issues, 146 reinforcing Human Values and 137 concentrating on Environment.As members of BOS, our faculty has the opportunity of integrating basic philosophy of humanity with contemporary trends of education and social issues.

Experiential learning with respect to Environment And Sustainability is infused viaField trips and project works, which are integral part of curriculum of courses like, Botany, Zoology, Geography etc.

Human values being a blanket concept is directly and concomitantly embraced in curricula of various programs. Business management deals with management of human resources too.. Curricula of Humanities imbibe human values whether it be in form of literature, politics, economics or historical perspective. Sociology itself owes its genesis from human society that thrives on human values.

Similarly Gender issues and professional ethics are also interwoven across the basic fabric of the curriculum across all faculties

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

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61

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | <u>View File</u> |

1.3.3 - Number of students undertaking project work/field work/ internships

4686

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

| File Description | Documents |
|---|------------------|
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

- 2.1 Student Enrollment and Profile
- 2.1.1 Enrolment Number Number of students admitted during the year
- 2.1.1.1 Number of students admitted during the year

3225

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

- 2.1.2 Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)
- 2.1.2.1 Number of actual students admitted from the reserved categories during the year

1770

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| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To disseminateknowledge in a student centric manner the institution assess the present learning level of the students and then move forth accordingly.

Initialy the learning levels are assessed, at the time of admission in in various programmes and then after by class-tests and term-tests.

- Basic criteria of Online admissions is theperformance in previous qualifying examination. This gives a clear ground to identify slow and advanced learners.
- The mentorsmaintain rapport with menteesand identify fast and slow learners to extend desired support.
- Advanced and slow-learners are identified on the basis of classroom interaction as well as their performance during the CIE.
- After identifying slow and advanced learners, the teacher caters to their individual needs during extra lectures
- Mentorsidentifies other skills and strengths of slow learners and encourages them. They takes extra efforts to understand the socio-economic background of students which is sometimes the reason for their poor performance.
- activities to inculcate additional skills and vocational trainings are provided.
- Advanced-learnersare referred to consult reference-books, econtent, Journals etc for their Advanced Studies.
- Careers counselling and subject specific guidance is

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provided by the faculty in regular course, to the aspirants of various competitive examinations.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://spcgcajmer.ac.in/measures-taken- for-slow-and-advanced-learners/ |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 8329 | 158 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To improve the quality of learning, our college provides an effective platform for students to develop skills, knowledge, aptitude and values to shape their personalities. Learner-centeredapproaches like problem-solving techniques, experiential learning, and active learning are employed and seminars, conferences, workshops, webinars and guest lectures are organized organized to engage with experts in academia, research as well as industry.

This is accomplished by:-

- Teachers support learning by allowing each student to understand at their own level and by making sure they participate in class activities,
- Instructors try to make their classes as interactive as they can, encouraging creative thinking and fresh perspectives.
- Our college's teaching and learning process is primarily

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focused on the needs, interests, and abilities of our students.

- Many of our courses are based on "learning by doing", especially those that involve lab and/or field work.
- The institution also runs a number of student-focused community connect programs, such as NSS, Rover/Ranger, and NCC programs.
- Activities of the Youth Festival, Annual Cultural and Sports Activities, Women Cell and Girl's Association and other committees and cells are planned and carried out by the nominated members and the Students Union,
- Doctoral research programs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College strives to stay current with emerging technologies. The College tries to keep up with new developments in technology. Teachers encourage their students to use Power Point presentations to give technical seminars on specific subjects. For the purpose of keeping in touch with the students and sharing pertinent content on a constant basis, the majority of our teachers at have established learner groups on WhatsApp. To guarantee that the learning contents are available at all times and from any location, the key information and instructional materials are shared via PDF documents on student email addresses. There are 12smart classrooms equipped with smart interactive board. The College uses overhead projectors to directly display documents and other materials on the screen. Developing a relationship with the academics who assist students in getting ready for different competitive exams is part of webinars and virtual meetings organized. Instructors actively use ICT resources to further their academic research and knowledge base. It is recommended that

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students use internet resources in their coursework to promote the creation of knowledge through research publications of Ph.D Scholars . Academic integrity is ensured by using plagiarism checkers like Urkund and Ouriginal.

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

152

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

158

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

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/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

124

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3370

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation mechanism is transparent and effective in terms of mode and frequency. It primarily includes term tests, assignments, group discussions and lab work.

- The term tests are a routine exercise since a long period of time. Students are informed about the internal assessment evaluation process by the faculty members who oversee them. Student's performance on the month-end tests and assignments is assessed, shared with the candidate in class, and then there are open discussions.
- Assignments with the format of university examinations,

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enabling them to better prepare for their annual examination. Seminar presentations are mentatory in PG classes.

- Students work closely with the relevant teacher to prepare for their seminar presentation, which helps them understand the material and improves their presentation skill. Following the seminar presentation, open question sessions offer a forum for evaluating the candidate based on a number of predetermined criteria, including content coverage, presenting within the allotted time, and the student's degree of confidence.
- Every candidate prepares a record of their work in the laboratory, which is regularly assessed and submits into the University's annual practical examination.
- These various student-centered internal assessment techniques foster a personal relationship between the teacher and the taught.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, timely, and effective mechanism is in place to handle grievances pertaining to internal and external examinations. In accordance with the regulations, the college principal submits the grievance application, duly signed by a certain number of examinees, to the university's controller of examinations within the allotted time frame in order to resolve grievances pertaining to university examinations. Students can request that their answer sheets be verified and reevaluated. The University notifies applicants of the revaluation's outcome within 30 days of application. The academic section of our institution promptly resolves grievances pertaining to problems with online examination form submission and inquiries about corrections in examination, admission form, and mark sheets after consulting with the university. Students conduct experiments in the lab, and

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faculty members assess them immediately. The external examiner assigns marks for the practical examination based on student's performance. Seminars are presented by students on a topic from syllabus. They are then evaluated by a committee of experts based on standard parameters that are discussed with the students afterpresentation. If any complaints are raised during the seminar or practical exam, the faculty members will take them into consideration and discuss them with the department head to resolve.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | <u>View File</u> |
| Link for additional information | https://spcgcajmer.ac.in/student-corner/# |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All of the institution's programs have specified and clear course and program outcomes that are shared with teachers and students as well as posted on the website. Students are made aware about the same through their mentor groups. College uses a clearly defined indirect method of computing course outcomes through teacher feedback, student feedback, and alumni feedback, as well as a direct method using assessment mechanisms. Teachers give important feedback to students based on their performance in internal and external examinations, practical assignments, participation in class activities, and departmental activities. The Annual/Semesterend University Examinations and a number of internal assessments are the main tools used to evaluate the achievement of various program-specific and course-specific outcomes.

The University Examination paper pattern includes both short answer and very short answer questions in addition to descriptive long answer type questions.

Regular assignments, lab work, field trips, educational tours, student-presented seminars, and so on are all very helpful in gaining an intimate grasp of each student's knowledge, comprehension, analytical, synthetic, and applied skills.

An informal platform for assessing the skills acquired by the scholars is provided by the various co-curricular activities, such

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as quizzes, group discussions, debates, extempore, essay writing, etc.,

| File Description | Documents |
|---|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://spcgcajmer.ac.in/course-structure/ |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The methods for mapping the curriculum's effectiveness are outlined in the course and program specific outcomes. These are reviewed on a regular basis, and any necessary adjustments are implemented in response to feedback and needs. Our curriculum aims to provide students with a holistic education, so in addition to emphasizing their academic accomplishments, Through regular mentormentee sessions, we enable interactive learning between students and teachers that go beyond the expectations of traditional academics to instill moral values, develop life skills, and enhance the students's personalities. Participation in internship programs, workshops, symposiums, NSS, and NCC campaigns is encouraged for students. We are dedicated to helping students get ready and qualify for various competitive exams, such as the NET and Civil Services, by providing them with subject-matter expert's instruction. We have put measures in campus and library to improve the student's digital literacy . To keep the faculty and students informed about the demands of the classroom, we heavily utilize IT tools. We conduct ongoing evaluations and tests within the organization as per UGCguidelines . The organization assesses the program outcomes using the processes like Continuous assessment. Dissertation and Projects, Paper Presentations, Group discussions, Placements, Feedback from students and alumni .

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

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2.6.3.1 - Total number of final year students who passed the university examination during the year

2871

| File Description | Documents |
|---|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://spcgcajmer.ac.in/wp-content/uploads/2023/01/Analysis-SSS-20-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

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3.1.2.1 - Number of teachers recognized as research guides

61

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institute has ample accessibility to facilities and makes thebest use to create an ecosystem-of-innovations by inculcating an aptitude among its beneficiaries. The qualified research-oriented faculty makes optimum use of the available resources to groom the scholars .The institute has a dedicated Research Cell . GIS Centre: - The GIS Centre provides a forum for a comprehensive education in geographic information systems and remote sensing. Chemistry: - The Department of Chemistry houses more than 5 research laboratories covering various aspects of the natural chemical sciences including synthesis, structural analysis, medicinal chemistry, surface chemistry and corrosion chemistry along withUV Spectrophotometer and Fourier-transform infrared spectroscopy (IR Spectrophotometer). Phytology: - The department of Botany hasan exquisite Herbarium andBiotechnology lab is

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equipped with instrumentation required for DNA extraction, PCR, Gel-electrophoresis as well as the Gel-Documentation System. The Language Lab and Smart Science Lab with VR and AR facilities, Skill & Entrepreneurship Development Cell: toils to develop entrepreneurial skills amongst the beneficiaries. It fosters our culture of innovation-driven entrepreneurship through a variety of student-activities and assists students get-a-foot-in-the-door in the vocational world. Seminars, workshops and guest lectures by various experts, help the students to attain practical skills

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

- 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year
- 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

- 3.3 Research Publications and Awards
- 3.3.1 Number of Ph.Ds registered per eligible teacher during the year
- 3.3.1.1 How many Ph.Ds registered per eligible teacher within the year

236

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| File Description | Documents |
|---|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

167

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

45

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Making young minds apprehensive of social issues serves as a harbinger of positive change in Society. The institute provides platforms like NSS, NCC, Rover/ Ranger for extension-activities to

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promote transformative educational experience for students, focused on empathetic outlook, along with virtues like problem solving, leadership, communication, interpersonal skills and to address growing societal challenges by targeted use of knowledge acquired.

Extension activities conducted for sensitizing students and ensuring their holistic development included:

Cleanliness Drive: 'Shramdaan' by volunteers to ensure a clean and healthy environment under "Swachh Bharat" programme.

Green Initiatives: Awareness about conservation of Water, Energy and Environment, Plantation drives were also undertaken.

Fitness Initiatives: Yoga Day celebrations, Meditation camp for students were organised. Mountaineering activities, trekking events in the Aravalli ranges for NCC cadets and NSS volunteers were conducted.

Awareness Drives: Various activities organized by SVEEP with active student involvement to educate young citizens about the importance of the immense contribution they can make to Nation by their one vote.

Red Ribbon Club hosts an annual AIDS awareness campaign for students.

Diversified lectures on varied topics pertaining to Gender Issues, Save Girl Child and Women Health , Nasha Mukti, Vaccination, Security, Speak up programs were organised .

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

| File Description | Documents |
|--|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2200

| File Description | Documents |
|---|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

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3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

07

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has a well-maintained, Hi-tech, lush-green campus, spread over 28.409 acres of land. It is equipped with modern facilities.

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Infrastructure includes auditorium" Maharana Pratap Sabhagar", library, conference hall, examination secrecy room, seminar halls, girls hostel, canteen, botanical garden, sports complex, biodiversity park (behind zoology department) and other green areas, girls' common rooms, parking lots, drinking water huts, washrooms, power generators and solar panels.

The campus is organised into 9 blocks:

Administrative Block,

Lal Bahadur Shastri Bhavan,

Rajiv Gandhi Bhavan ,

APJ Abdul Kalam Bhawan ,

Sardar Patel Bhawan ,

Subhash Chandra Bose Bhawan,

Old Campus

Nehru Bhawan,

Sports' Complexes.

ICT enabled contemporary lecture theaters ,81 Classrooms ,38 laboratories ,Museum and herbarium and the Botanic-garden,Smart Science Lab, Computer Lab is equipped with twenty-five computers and a LAN connection.

Central library has 170739 books covering all major fields, 26 periodicals and 5 subjectJournals. The library is a member of the INFLIBNET consortium and has access also, to e-resources,

Rain-water harvesting system, inhouse waste management Institute has solar panels with a total capacity of 100 kwp., 63 CCTV cameras ,Hostel-facility is available in the campus for 200 female-scholars

(Kamla Nehru PG Girls' Hostel and Kasturba Gandhi UG Girls' Hostel) and Crèche.

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| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://spcgcajmer.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for 21 indoor and outdoor games, Rajeev Gandhi Sports Stadium and the Khel-parisar II which areavailable for games like cricket, Football, Hockey, Athletics, Kabaddi, Kho-Kho…etc.;Basketball-Courts, Lawn-tennis-court, Badminton-court and Volleyball-court;Gymnasium equipped with weight and cardio training equipments Open-gymnasium, available for the community at large.Shooting-range Indoor facilities for games like chess, carrom, table tennis, badminton-court with woodenflooring.Yoga/meditation centre,Sports-pavilion which harbours the office of the sports-incharge,.

The college sporting schedule includes various inter-class, Inter-college tournaments and the annual event - 'the Sports' Day' in which students and faculty members participate in various games and

sports. Other provisions to promote sports includes:

Sports summer camp for preparing the students in various Sports

Inter University tournaments preparatory camps

Regular practice sessions

Studen-players are provided with the sports-kit, t-shirts, tracksuits etc.

Gibson medal is awarded to the best sports person

Facilities for cultural activities

Various cultural activities are conducted under the banners of Girls-Association, Women-Cell, Planning-Forum as well as Cultural-Forum; respective committees with student representation are constituted during each academic year.

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TA and DA is provided for all participation in state and national events

Refreshment is provided to the all participants by the institute Winners are provided with mementos and certificates.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://spcgcajmer.ac.in/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://spcgcajmer.ac.in/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

179595

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | <u>View File</u> |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <u>View File</u> |

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library is a comfortable place which permits to concentrate and inculcate an in-depth understanding of the content.

The double storied library building of the college occupies more than 700 sq.mtr. area withfacilities likeReading rooms, Reference rooms, Stack rooms and Administrative section.

The college library has a rare collection of encyclopaedias, biographies of eminent personalities, historical printed books, Manuscripts etc and about 50 books of Braille

version, Book-bank facility .

The college library is Semi-automated and provides physical and digital access to study material. The books are bar-coded {Online Library Management System - Software:

Academic Hub LMS Version4 : February 2018}

In house or remote access to e-publication facilities through the Internet is also available. To access the e-publications there are computers and printer connected with BSNL FTTH connection. Internet bandwidth is 30 mbps. Our institute is a registered beneficiary of "National Library and Information Services

Infrastructure for Scholarly Content (N-LIST)", which is jointly executed by the e-ShodhSindhu Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium. Thescheme provides access to e-resources to students, researchers and faculty The schemeprovides access to more than 6000 +e journals along with back files for 10 years and 97000+ebooks.

Institution has access to the National Digital Library of India.

| File Description | Documents |
|--|-----------------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | https://spcgcajmer.ac.in/library/ |

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4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-

ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.52549

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | <u>View File</u> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

130

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

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The learning environment of the institution is augmented by the use of various Audio-Video aids. LCD projectors ,six smart-classes having interactive boards for PG classes along with one Smart Science Lab . There are two spacious seminar halls with E-podium for recording e-lecturesin the premises. Computers with LAN connections in every department. The availability of Wi fi, (bandwidth with more than 30 MBPS/GBPS) ,A BSNL leased line has been laid down extending into various blocks and Departments. The bandwidth is > 30 MBPS. There are CCTV networks spanning the entire campus, with cameras installed in the corridors of variousblocks and the routes connecting blocks and also in the Hostel and Library building for general surveillance of the sprawling campus. Aseparatewebsite has been constructed for the college and is being maintained by Dexterwit. The institution is well equipped with Computers, printers, scanners, photo-copiers and other basic ICT equipments. Government and citizen apps and modules on SSO give access to LMS, Scholarships, LITES, RajKaaj, SIPF IPR and many other similar facilities.PayManager with DDO as well as Employee login facilitates the finance related avenues of the institute. Payment of fellowships and scholarships of UGC, ICSSR, CSIR etc through PFMS.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

90

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | <u>View File</u> |

4.3.3 - Bandwidth of internet connection in B. 30 - 50MBPS the Institution

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| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.24170

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our Institution being an expansive and elaborated center for teaching learning, requires an incessant approach for maintaining and utilizing various physical, academic and support facilities for sustainable use . Being a government college of the State of Rajasthan, the basic framework of Administrative structure system and policy matters are pre- defined, the institute has ample sovereignty tomake use of the available resources and generate them through community connections . For the purpose of regular monitoring, optimum utilization, maintenance and sustenance of infrastructure and support facilities, various committees are constituted in the College during each academic session. The physical and academic facilities of the institution are funded by the Government/UGC/Rusa/CDC etc. The major college committees liable for the purpose to plan and execution. Laboratories and Smart classrooms have been maintained at departmental level . The smooth functioning of the library has been supervised by librarian and

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the library staff .The office administrator keeps a watchful eye on the regular cleanliness and maintenance of the classrooms and campus with the help of supporting staff. Auditoriums and seminar halls are made available for usage by various departments and committees for organizing a range of activities. PlayGrounds aremaintained by the Sports .committee.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7635

| File Description | Documents |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | https://spcgcajmer.ac.in/ |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2154

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2154

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

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grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

757

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| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

28

| File Description | Documents |
|--|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

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| File Description | Documents |
|--|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | <u>View File</u> |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student-Union is the apex student-representative body, comprising of the elected executive committee. The body has a say in preparing the budget of College Union for the Session and also various activities organised in the institute for student welfare.

Women Cell and Girls Association, which is an exclusive platform for female scholars in our co-education institute, has an 'all girls' executive committee

Office bearers of PG-seminar and UG-association provides constructive feedback for improving upon various aspects of imbibing the subject in a play-way. Periodic meetings are held on students' academic affairs.

Departmental libraries have student representation for their smooth functioning.

Anti Ragging Committee: Nomination of students and parents as memberpromotes an ambience for the institute to be a ragging free campus.

Student representation in the Mahavidyalya-Vikas-Samiti (CDC) ensures students participation in college development and transparency in its functioning.

Ffunctioning of forums like eco-club, College Magazine etc. is effectively managed and organised by student members

Extension and community-connect activities organised by NCC, NSS, SVEEP and other platforms are planned and executed by volunteers.

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Hostel Administration in our institute also applauds active contribution of its residents as President, Cultural Secretary, Sports Secretary, Mess Manager etc for nurturing overall wellbeing of its residents

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration number 194/ Ajmer /2005-2006 Dated 28/3/ 2006

Alumni Association of Samrat Prithviraj Chauhan Government College, Ajmer was established in 2006, under Patronage of the then Principal. Prof P. N. Mathur. The Association is registered as a society under the Societies Registration Act, 1960 with the Assistant Registrar of Society, Ajmer.

The association Maintain the vibrance and provide a platform through which alumni support and advance the pursuit of academic

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excellence at the institution

Using the network of its esteemed former students, the alumni association aspires to raise the profile of the college. In order to achieve this, Alumni association meets yearly and future plans are discussed with the vision to uplift the institution. Alumni contribute generously in various financial and non financial forms.

Alumni conducts mock-interview, personal interviews, group-discussions, business-entrepreneurship opportunities. During these interactions, alumni highlight importance of current trends in market guide students enriching them about career opportunities in different fields and sharetheir personal experience.

Many alumni of our institution are well known names in their respective fields like politics, sports, administration, education, Judiciary business and industries. Our alumni works for the overall development of students as well as the Institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year B. 4 Lakhs - 5Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College follows its vision and mission to empowerment of common rulal students through quality education to meet the global challenges at the lowest cost and serve betterment for students.

VISION

Our institution serves to provide conducive environment for academic excellence, research and entrepreneurship to prepare competent, ethical and socially responsible citizen. Our institutes Moto is "Vidya Jyoti Param" and firm believe that there is no salvation (Mukti without Gyan /wisdom). We cater "gender-equal society" by generating an environment conductive to instil ethics of service, commitment, integrity and self-reliance.

MISSION

- 1. To provide quality education to all students irrespective of caste, creed, religion and socio-economic status..
- 2. To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- 3. To mould the student as a golden citizen.
- 4. To create a learner-friendly environment to make learning a joyful and fruitful experience.
- 5. To foster scientific skills and academic excellencein this rural area.

Our college aims in developing the potential of the students to explore in the given circumstances and capabilities. We cater towards the unrestrained spirit ofinnovation, exploration, creativity and enterprise. All the goals set by them, are the key steps towards their future.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://spcgcajmer.ac.in/mission-and- vision/ |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college is imparting higher education to learners with a purpose to make ready useful and enthusiastic citizens.

The Principal acts as a companion, guide, mentorand leader.Our college has 22 Head of departments. The college has 40

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committees, NCC, NSS unitsetc.work on the behalf of Principal. It is a indicative of distribution of work among the functionaries. Proper division of work is operational towards providing a decentralized and participative system in college.

This in fact is the formal arrangement for running the institution smoothly. These committees co-ordinate and monitor internal management of the college efficiently.

The institution has formed a number of associations, forums, clubs and two - three student leader in every associations, forums, clubs have been given the responsibility of forming a working calendar followed byaction..

Sports activities also promote leadership qualities. In team games a Captain is nominated who is made responsible for forming strategies to add quality of sports.

Works are assigned to faculty, Class III and Class IV staff as and when required. Thus the power is also deployed to staff members by the Principal. The Principal exercises his powers to run the institution properly and in proper manner.

| File Description | Documents |
|---------------------------------------|--------------------------------------|
| Paste link for additional information | https://spcgcajmer.ac.in/organogram/ |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Optimum utilisation of the available physical infrastructure for keeping up with the pace of contemporary advancements in the education scenario and the need of the stakeholders

Example of the same during Session 2021-22 includes

Modernisation and face lifting of the NCC Block and Girls Common rooms in Administrative and PG Block,

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| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://spcgcajmer.ac.in/girls-common- room/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the institution functions under the direct administrative control of the Commissionerate of College Education Rajasthan, which is headed by the Commissioner of College Education. CCE issues a number of instructions from time to time, prescribing rules, regulations and procedures in dealing with academic, administrative and financial matters.

The day-to-day administrative affairs of the college are managed by the Principal who is the academic and administrative leader of the college, senior faculty and proctorial board.

The planning and supervision of the execution of annual academic plans, co-curricular and extra-curricular activities, are performed by the Principal in consultation with the Dean of students welfare, IQAC Co-ordinator and all the Heads of the Departments.and staff members of the college. College hasPhysical Director and a Librarian.

The Superintendent heads the non-teaching staff and all the other members like the UDC, LDC, lab assistant ,lab bearer, office subordinates and night watchmen are placed under him

The power delegation and decentralisation of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation.

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| File Description | Documents |
|---|--------------------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://spcgcajmer.ac.in/organogram/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of implementation of e- governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

- 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

 Existing welfare measure are summerized below
- 1. Government provide GPF-cum-gratuity-cum-pension- scheme
- 2. Faculty members are eligible for medical leave and Earned Leave(PL).
- 3.Government has General Provident Fund and State Insurance:Group Insurance ,RGHS Schemes:
- 4. Fully Paid Maternity and Paternity Leave: Six weeks maternity and 15 days of paternity leave is permissible to the employees on birth of a child Gratuity ko for the employees of the institution.
- 5. The government provides due encouragement for academic pursuits for teaching and non-teaching staff, by permitting them to pursue

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higher studies, undergo training programs, attend seminars, conferences, workshops by providing Duty leave/Academic leave.

- 6. Faculty Abroad Program to visit foreign universities for study /research.
- 7. . All the faculty members are honored by IQAC for quality publications during the academic year.
- 8. . Internet and free Wi-Fi facilities are also available in campus for staff
- . The sports facilities, Tennis-court, Badminton-court, Gymnasium and Open-gym, Yoga and Meditation centre, a creche are made use of by the College Staff.
- 9. 61 days Summer and 7 days winter vacations for faculty members.
- 10. Faculty development programs(FDP)

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

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| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of each employee, teaching as well as non-teaching, pertaining to various aspects of working, behaviour and overall performance, is appraised by the Principal and reviewed by the competent authority (commissioner and secretary vollege education) on an annual basis, These records are maintained at Commissionerate of College Education, Jaipur to be reviewed by DPC at the time of promotions.

The salient features of the performance appraisal system are as follows:

Teaching Staff

The performa comprises of four Sections:

- 1. The 'Reportee officer reports his/her personal performance and actual achievements
- 2. The teaching faculty evaluated on the basis of the following 6 criteria
- (i) output of work
- (ii) leadership qualities
- (iii) analytical ability
- (iv) management skills

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(v) decision making ability

(vi)ability to take initiative.

- 1. The 'Reviewing' authority, the Commissioner, then expresses his opinion,
- 2. The 'Accepting Official' may agree or disagree with the rating

The self-appraisal performa has provision for personal-feedback by the faculty member.

Non-Teaching-Staff

The first section of the Annual-Confidential-Report of the work and conduct' Performa,

for non-teaching-staff is similar to that for the teaching staff but the criteria for evaluation by the reporting official are:

- (i) Work performance
- (ii) intelligence
- (iii) discipline including punctuality

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audit ensures that the funds and resources are used in accordance with the accounting Principles of the Finance Department Government of Rajasthan.

Head of the institution constitutes a committee to verify all the bills, vouchers, bank statements etc. Income and expenditure details and the compliance reports of internal audit are submitted to the head of the institution

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College budget includes recurring and non recurring heads, mainly salary, medical, TA and DA, electricity, stationary and other consumable items. Non recurring expenses include lab equipment purchase, furniture and other development expenses.

The expenses are monitored by the accounts department of the College in accordance with the budget allocated.

Process of Internal Audit

• Copy of budget proposal, invoice, vouchers and other supportive documents of every purchase is retained by the respective department/committee and original bills are submitted in the account section of the institution.

The accounts officer verifies according to GA and FR rules of the Finance Department, Government of Rajasthan.

Process of External Audit

The accounts of the college are audited by chartered accountants as per the finance rule.

External audit of the institution is conducted by a committee constituted by the Finance Department.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

- 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)
- 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

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| File Description | Documents |
|--|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a government institute which receives funding from the State Government. The funds are utilized as per GF & AR of the State. The principal is the Drawing and Disbursing Officer

who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by accounts staff who maintains proper ledger with details of the financial support received and utilized under different heads from various agencies. The committee constituted for college developmental purpose puts forth the demand and requirements before the principal. This is disbursed as per allocated heads. The proposalsfor requirements related to maintenance are also submitted to CCE, College Development Committee, UGC and sometimes also to the Alumni association for their engagement and

contribution.

Fund from and RUSA: The college has received an amount of Rs. 20000000/- from the RUSA.

Vikas Samiti: Urgent Requirements and some emergency needs are fulfilled by funds generated

through CDC (Vikas Samiti).

The accounts of college are audited by the audit team of AG office on periodical basis (every 3 years)

The accounts of college are also audited by the audit team of CAG office on periodical basis (every 5 years).

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| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institution .

IQAC gave emphasis on continuous improvement in teaching learning methodology through a student centric approach.

IQAC collects and analysed the feedback regarding the curriculum and teaching learning process from the stakeholders .

The IQAC plays an important role in the planning, execution and evaluation of various activities and contribute in the preparation of the following:

- 1.Academic Calendar:
- 2. Action Taken Report:
- 3 AQAR:

Supervising the following things

- 1. Teaching-Learning and evaluation Process:
- 2.. Assignments are given and assessed duly in time by the faculties.
- 3. The internal evaluation tests and additional tests are conducted as per the

schedule decided by the University

4.. Encouradgement to participation of faculty in Board of Studies, question-papers setting preparation and evaluation

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- 5. All the activities organised properly and in time
- 6. The display of achievements of students and faculty in campus.
- 7. Transparency at all the levels of evaluation be maintained
- 8. Grievances of any kind regarding assessment be redressed immediately and

satisfactorily.

- 9. Supervising the redressing of grievances of any kind.
- 10. Introducing and augmenting infrastructural facilities.
- 11. Encouraging research atmosphere in the institution
- 12. Monitoring the co-curricular, extra-curricular, extension and sports activities

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC plans and coordinates various strategies and operations to develop an environment for consistent & catalytic improvement in various walks of academics.

 IQAC cell of our institution is in continuous contact with the head of institution and the head of various departments and gives emphasis to reform teaching- learning process continuously.

Head of the department collects information on academic activities from various relevant committees and individual faculty members, and reviews them in the departmental meetings.

Incorporation of student centric methods in various courses is

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encouraged via the faculty members on Board of Studies of the affiliating University.

IQAC also collects feedback from students and their parents. The staff council meeting is held from time to time to discuss plans for better teaching-learning methods.

• Optimization and integration of contemporary pedagogies, of which ICT is an integral part, is worked upon in conjunction with the relevant College committees and the authorities.

The feedback system is implemented to take the review of reliability and use of ICT facilities.

Elevation of available net-connectivity in the campus and Provision of Wi-Fi facilities to staff and students.

Enhanced and efficient usage of available e-governance strategies by the staff and students

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

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| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u> |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our co-education institution, where girlsoutnumber boys, proclaims to formulate and conduct various gender equity and sensitization activities. Profound impactful provisions have been made in the facilities and activities prevalent in the campus to ensure a safe and congenial environment, The two college-gates are guarded 24X7. Entry of opposite-sex is strictly prohibited in the Girls' hostels and common-rooms.CCTV cameras installed all over the campus are regularly monitored. Girls' Common Rooms are spacious, well-ventilated, clean and comfortable. Each block of the campus harbours separate washroom-facilities for the girls and their cleanliness is ensured on a regular basis. The campus harbours a creche for the infants of the faculty-members. This is an asset of human-value. This Day-care Centre has provisions for recreation, rest and education for the young children. Our college houses two Girls' hostels. Discipline and Secure environment is ensured by the proctorial-board of the college which is constituted with a fairly large number of female staff members . Faculty members and guests having distinguished records of activity in the fields of women's rights, deliver talks and general discussions where queries of this tender age are specificallylooked into. Various platforms of our college organise various activities based on gender sensitization .

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| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://spcgcajmer.ac.in/girls-common- room/ |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://spcgcajmer.ac.in/girls-hostel/ |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

It abides by the principle of 'Recycle, Reuse And Reduce' as a step towards reducing the institutional Carbon Foot-print. Being the 'maven' for educating the young generation,. Solid waste management: Different waste-bins have been placed through-out the campus, to ensure cleanliness in the college. Collected solid waste is handed over to the municipal council for further processing. Institution Promots of reuse of instruments, reduce paper consumption, use of mass media, one-side used papers, paper and cloth bags instead of plastic bags. in the campus.

Liquid waste management Waste-water from air-conditioner, water-purifier, drain water etc. is reused for watering the plants and ground-water recharge In the Chemistry department chemical waste-water from laboratories is sedimented and the supernatant water is reused after neutralization.

Campus have roof-rain-water harvesting andcheck-dam construction

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system to collect the run-off water to recharge the groundwater table.

Awareness generation on e-waste and establishing an e-waste corner are the other measures followed. Waste recycling system. The institution developed a system for the production of lignocellulosic biomass by dumping the organic waste in pits for production of organic manure to be used in the campus.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

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| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

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| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

our Institution is one of the first institutes of Higher Education in Northern India andcaters to the needs of students belonging to various cultural, regional, linguistic, communal and socio-economic sectors of the society by providing an inclusive environment. Integration and involvement are the keynotes for increasing student retention and promoting a congenial environment . The admissions in the institution are on merit-basis and the faculty is recruited by the RPSC. Each student steps into the college campus with the sole aim to acquire knowledge and the teachers make all efforts to generate and maintain a synergistic environment for the learners hailing from diverse backgrounds. There are separate departments for 7 languages Hindi, English, Urdu, Persian, Sanskrit, Sindhi and Rajasthani and the learners of each language hail from varied socio-cultural and linguistic backgrounds. The institution organises various activities with the core aim of developing the overall personality by harnessing the potentials of its learners. Participation in institutional activities is not-restricted to any specific sector of students from any particular cultural, regional linguistic or communal background. Such activities foster an environment for ethical, cultural and spiritual values. During cultural events , the participants showcase their regional or cultural folk songs, dances and other art-forms.

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| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In adherence to the mission of creating a learning environment to help students bloom out to be competent, committed, creative and compassionate citizens of the nation, our Institution celebrates and reiterates various constitutional obligations.

We organise various programs and activities to instil the culture of adherence to various constitutional values, rights, duties and responsibilities. The Sports' Ground of our College has witnessed the Hoisting of the National Flag on Independence day and unfurling it on Republic Day, in a ceremonial manner and singing the National anthem with due respect and pride is a part of our Institutional culture.

"Constitution Day" /'Samvidhan Divas', is celebrated on 26th November Various activity of the four units of NSS ,YDC, Planning Forum, LiteraryForum, Women Cell, the associations in each department etc also intend to promote harmony and the spirit of common brotherhood amongst all the scholars, transcending religious, linguistic and sectional diversities. The scholars are actively involved in plantation drives, cleanliness drive, field trips, floral and faunal surveys under the aegis of Eco-club, and the Life-science Departments.

SVEEP (Systematic Voters' Education and Electoral Participation) is an active platform for sensitising our youth and the society on the whole, towards the constitutional obligation of a successful democracy.

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| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Keeping up to the mission of nurturing the learners intellectually and providing them opportunities to bloom out to be committed and compassionate citizens of the nation, the institution celebrates and organises various activities on national and international commemorative days. In our Institute, the various days of national and cultural importance are observed as a regular feature. The various categories of such events include the national festivals, the birth and death anniversaryof national legends, the foundation days etc. Celebrations also include the

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significant days which inculcate the spirit of our constitution and the value system of our democracy. Celebrations likeIndependence Day , Republic Day ,National Hindi Day on September 14 ,Voters-day, Sadbhavna-Divas, Rashtriya-Ekta-Divas, Constitution-day etc., are the occasions when the students and staff of the institution take pledge to live-up to the values and contribute for its betterment as envisaged in our constitution. The International Yoga Day , Kargil Diwas and the Army Flag Day includingcelebration of the birth and death anniversary of legends in various walks of life like the Youth-Day, Science-day, Sports-day, Teachers'-Day, NSS-Day etc.. Earth-Day, Environment-Day, Water-Day are other occasions for reinsuring our kinship with the 'Mother-Nature'Celebrating various festivals with traditional zest in campus .

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Commitment to Gender Sensitisation

Samrat Prithviraj Chauhan Government College is the biggest College, in terms of Physical and Academic infrastructure, of the Ajmer Division that Caters to the educational needs of both Male and Female scholars belonging to the various strata of society from both Rural and Urban Background.

Being a co-educational Government College of the Government of Rajasthan, the institution is specifically focused towards gender sensitisation amongst its scholars. For the purpose various measures and initiatives are taken, some of which includes:

Various initiatives to enable, empower and educate about women's issues and concerns and to provide training and skill for future employability. Gender sensitising activities on various Platforms.

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Earning by Learning- Financial empowerment Programmes for menstrual hygiene Legal Awareness Self Defence Measures for safe and secure campus Physical and Mental Wellbeing. Excursions and factory visits Visits to old age homes Motivational Lectures

| File Description | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Samrat Prithviraj Chouhan Government College, Ajmer in adherence to its Moto 'Vidya Jyoti Param' and a firm belief in the dictum '?te jñ?n?nna mukti (??? ????????????) i.e., (There is no salvation /Mukti without Gyan /Wisdom)", toils to disseminate knowledge at affordable cost.

The Admission Policy specifies various categories whose tution-fee are exempted. these includes: the girls of all categories, Boys of SC, ST and NITP OBC and General Category, the physically chalenged pupils etc.

Furthermore the Students are mentored and assissted for availing various State and Central Government Scholarships by various dedicated committees constituted by the college administration.

Thus the institution takes every measure to minimise the financial burden on its scholars in their pursuit of obtaining education in any of the Programs being offered.

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Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Samrat-Prithviraj-Chauhan-Government-College, Ajmer, implements the curriculum prescribed by its affiliating MDSUniversity, Ajmer. Curriculum is designed and improvised by University in a concerted manner, on a regular basis, through its BoS. Faculty contributes in the process as Members BOS & AC. Effective curriculum delivery is ensured through a well planned, structured and documented process.

Institutional Committees viz Workload Committee, and Timetable Committee oversee planning and implementation of curriculum. Central Time-Table is prepared which allots time-slots and rooms for each course of a Programme and is handed over to Departmental Time-table Committee. Courses are allocated tofaculty members considering their specialization and preferences. Detailed Programme-Wise and Teacher-Wise timetable are displayed on notice boards and college-website.

The institute strives for effective curriculum delivery through a combination of time tested and innovative methods according to a set of teaching-plan based on academic calendar which is detailed enough to cover available time frame yet flexible enough to permit changes. WhatsApp Class groups are used by faculty, students for smooth communication regardingtimetables, lesson plans, e-content, and notifications and Mentoring. The college encourages usage of smart-classroom & online ways of teaching besides the offline classes to make study more effective and to keep pace with modern times.

| File Description | Documents |
|-------------------------------------|--------------------------------------|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://spcgcajmer.ac.in/time-table/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

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DCE, Rajasthan issues a common academic calendar at the start of the session. GGCA strictly adheres to the Academic Calendar for undergraduate and postgraduate teaching, following the mandated admission process, teaching days, timetable, class hours—lectures, three monthly tests and practicals, examination and evaluation schedule. In addition, GGCA incorporates its own academic, co-curricular activities, sports and cultural activities schedule in the College Calendar.

Both formal and informal modes of CIE are adopted in the institute in a scheduled manner. Assignments, presentations, hands-on training, and practical work mandated in certain courses incorporate experiential learning. Internal assessment is done by means of discussions, presentations, quizzes, assignments and class tests which prepare students for an intensive understanding of courses and examinations. Term tests, class tests and annual examinations are conducted to assess student knowledge and outcome. Thus, a planned road-map of CIE at multiple platforms provides insight of the learning objectives achieved and the supportive and remedial initiatives required.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u> |
| Link for Additional information | https://spcgcajmer.ac.in/academic- calendar/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <u>View File</u> |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Minutes of relevant Academic Council/ BOS meetings | <u>View File</u> |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | <u>View File</u> |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute runs UG and PG Course in Humanities, Commerce and Science. The curriculum is inclusive and sensitive to inculcation of Professional Ethics, Gender, Human, Environment and Sustainability. College NSS/NCC/ Innovation Cell and other forums effectively integrate cross-cutting issues relevant to these topics. Compulsory papers on Environmental Studies and Gandhian Philosophy facilitate the inculcation of values of service, commitment and integrity in the students. The college offers topics in papers which include 180 strengthening Professional ethics, 93 focusing on Gender issues, 146 reinforcing Human Values and 137 concentrating on Environment.As members of BOS, our faculty has the opportunity of integrating basic philosophy of humanity with contemporary trends of education and social issues.

Experiential learning with respect to Environment And Sustainability is infused viaField trips and project works, which are integral part of curriculum of courses like, Botany, Zoology, Geography etc.

Human values being a blanket concept is directly and concomitantly embraced in curricula of various programs. Business management deals with management of human resources too.. Curricula of Humanities imbibe human values whether it be in form of literature, politics, economics or historical perspective. Sociology itself owes its genesis from human society that thrives on human values.

Similarly Gender issues and professional ethics are also interwoven across the basic fabric of the curriculum across all faculties

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| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

61

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | <u>View File</u> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | <u>View File</u> |

1.3.3 - Number of students undertaking project work/field work/ internships

4686

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

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institution from the following stakeholders Students Teachers Employers Alumni

| File Description | Documents |
|---|------------------|
| URL for stakeholder feedback report | Nil |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3225

| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

- 2.1.2 Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)
- 2.1.2.1 Number of actual students admitted from the reserved categories during the year

1770

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| File Description | Documents |
|---|------------------|
| Any additional information | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To disseminateknowledge in a student centric manner the institution assess the present learning level of the students and then move forth accordingly.

Initialy the learning levels are assessed, at the time of admission in in various programmes and then after by class-tests and term-tests.

- Basic criteria of Online admissions is theperformance in previous qualifying examination. This gives a clear ground to identify slow and advanced learners.
- The mentorsmaintain rapport with menteesand identify fast and slow learners to extend desired support .
- Advanced and slow-learners are identified on the basis of classroom interaction as well as their performance during the CIE.
- After identifying slow and advanced learners, the teacher caters to their individual needs during extra lectures
- Mentorsidentifies other skills and strengths of slow learners and encourages them. They takes extra efforts to understand the socio-economic background of students which is sometimes the reason for their poor performance.
- activities to inculcate additional skills and vocational trainings are provided.
- Advanced-learnersare referred to consult reference-books,
 e-content, Journals etc for their Advanced Studies.
- Careers counselling and subject specific guidance is

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provided by the faculty in regular course, to the aspirants of various competitive examinations.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://spcgcajmer.ac.in/measures-taken- for-slow-and-advanced-learners/ |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 8329 | 158 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To improve the quality of learning, our college provides an effective platform for students to develop skills, knowledge, aptitude and values to shape their personalities. Learner-centeredapproaches like problem-solving techniques, experiential learning, and active learning are employed and seminars, conferences, workshops, webinars and guest lectures are organized organized to engage with experts in academia, research as well as industry.

This is accomplished by:-

- Teachers support learning by allowing each student to understand at their own level and by making sure they participate in class activities,
- Instructors try to make their classes as interactive as they can, encouraging creative thinking and fresh perspectives.

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- Our college's teaching and learning process is primarily focused on the needs, interests, and abilities of our students.
- Many of our courses are based on "learning by doing", especially those that involve lab and/or field work.
- The institution also runs a number of student-focused community connect programs, such as NSS, Rover/Ranger, and NCC programs.
- Activities of the Youth Festival, Annual Cultural and Sports Activities, Women Cell and Girl's Association and other committees and cells are planned and carried out by the nominated members and the Students Union,
- Doctoral research programs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College strives to stay current with emerging technologies. The College tries to keep up with new developments in technology. Teachers encourage their students to use Power Point presentations to give technical seminars on specific subjects. For the purpose of keeping in touch with the students and sharing pertinent content on a constant basis, the majority of our teachers at have established learner groups on WhatsApp. To guarantee that the learning contents are available at all times and from any location, the key information and instructional materials are shared via PDF documents on student email addresses. There are 12smart classrooms equipped with smart interactive board. The College uses overhead projectors to directly display documents and other materials on the screen. Developing a relationship with the academics who assist students in getting ready for different competitive exams is part of webinars and virtual meetings organized. Instructors

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actively use ICT resources to further their academic research and knowledge base. It is recommended that students use internet resources in their coursework to promote the creation of knowledge through research publications of Ph.D Scholars. Academic integrity is ensured by using plagiarism checkers like Urkund and Ouriginal.

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

152

| File Description | Documents |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

158

| File Description | Documents |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

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2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

124

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

3370

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation mechanism is transparent and effective in terms of mode and frequency. It primarily includes term tests, assignments, group discussions and lab work.

• The term tests are a routine exercise since a long period of time. Students are informed about the internal assessment evaluation process by the faculty members who oversee them. Student's performance on the month-end tests and assignments is assessed, shared with the candidate in class, and then there are open discussions.

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- Assignments with the format of university examinations, enabling them to better prepare for their annual examination. Seminar presentations are mentatory in PG classes.
- Students work closely with the relevant teacher to prepare for their seminar presentation, which helps them understand the material and improves their presentation skill. Following the seminar presentation, open question sessions offer a forum for evaluating the candidate based on a number of predetermined criteria, including content coverage, presenting within the allotted time, and the student's degree of confidence.
- Every candidate prepares a record of their work in the laboratory, which is regularly assessed and submits into the University's annual practical examination.
- These various student-centered internal assessment techniques foster a personal relationship between the teacher and the taught .

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | |
| | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, timely, and effective mechanism is in place to handle grievances pertaining to internal and external examinations. In accordance with the regulations, the college principal submits the grievance application, duly signed by a certain number of examinees, to the university's controller of examinations within the allotted time frame in order to resolve grievances pertaining to university examinations. Students can request that their answer sheets be verified and reevaluated. The University notifies applicants of the revaluation's outcome within 30 days of application. The academic section of our institution promptly resolves grievances pertaining to problems with online examination form submission and inquiries about corrections in examination, admission form, and mark sheets

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after consulting with the university. Students conduct experiments in the lab, and faculty members assess them immediately. The external examiner assigns marks for the practical examination based on student's performance. Seminars are presented by students on a topic from syllabus. They are then evaluated by a committee of experts based on standard parametersthat are discussed with the students afterpresentation. If any complaints are raised during the seminar or practical exam, the faculty members will take them into consideration and discuss them with the department head to resolve.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | <u>View File</u> |
| Link for additional information | |
| | https://spcgcajmer.ac.in/student-corner/# |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All of the institution's programs have specified and clear course and program outcomes that are shared with teachers and students as well as posted on the website. Students are made aware about the same through their mentor groups. College uses a clearly defined indirect method of computing course outcomes through teacher feedback, student feedback, and alumni feedback, as well as a direct method using assessment mechanisms. Teachers give important feedback to students based on their performance in internal and external examinations, practical assignments, participation in class activities, and departmental activities. The Annual/Semester-end University Examinations and a number of internal assessments are the main tools used to evaluate the achievement of various programspecific and course-specific outcomes.

The University Examination paper pattern includes both short answer and very short answer questions in addition to descriptive long answer type questions.

Regular assignments, lab work, field trips, educational tours, student-presented seminars, and so on are all very helpful in gaining an intimate grasp of each student's knowledge, comprehension, analytical, synthetic, and applied skills.

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An informal platform for assessing the skills acquired by the scholars is provided by the various co-curricular activities, such as quizzes, group discussions, debates, extempore, essay writing, etc.,

| File Description | Documents |
|---|--|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://spcgcajmer.ac.in/course- structure/ |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u> |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The methods for mapping the curriculum's effectiveness are outlined in the course and program specific outcomes. These are reviewed on a regular basis, and any necessary adjustments are implemented in response to feedback and needs. Our curriculum aims to provide students with a holistic education, so in addition to emphasizing their academic accomplishments, Through regular mentor-mentee sessions, we enable interactive learning between students and teachers that go beyond the expectations of traditional academics to instill moral values, develop life skills, and enhance the students's personalities. Participation in internship programs, workshops, symposiums, NSS, and NCC campaigns is encouraged for students. We are dedicated to helping students get ready and qualify for various competitive exams, such as the NET and Civil Services, by providing them with subject-matter expert's instruction. We have put measures in campus and library to improve the student's digital literacy . To keep the faculty and students informed about the demands of the classroom, we heavily utilize IT tools. We conduct ongoing evaluations and tests within the organization as per UGCguidelines . The organization assesses the program outcomes using the processes like Continuous assessment. Dissertation and Projects, Paper Presentations, Group discussions, Placements, Feedback from students and alumni .

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| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2871

| File Description | Documents |
|---|------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://spcgcajmer.ac.in/wp-content/uploads/2023/01/Analysis-SSS-20-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

| | | - |
|---|---|-----|
| M | - | - 1 |

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

61

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

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Our institute has ample accessibility to facilities and makes thebest use to create an ecosystem-of-innovations by inculcating an aptitude among its beneficiaries. The qualified research-oriented faculty makes optimum use of the available resources to groom the scholars . The institute has a dedicated Research Cell . GIS Centre: - The GIS Centre provides a forum for a comprehensive education in geographic information systems and remote sensing. Chemistry: - The Department of Chemistry houses more than 5 research laboratories covering various aspects of the natural chemical sciences including synthesis, structural analysis, medicinal chemistry, surface chemistry and corrosion chemistry along withUV Spectrophotometer and Fouriertransform infrared spectroscopy (IR Spectrophotometer). Phytology: - The department of Botany hasan exquisite Herbarium andBiotechnology lab is equipped with instrumentation required for DNA extraction, PCR, Gel-electrophoresis as well as the Gel-Documentation System. The Language Lab and Smart Science Lab with VR and AR facilities, Skill & Entrepreneurship Development Cell: toils to develop entrepreneurial skills amongst the beneficiaries. It fosters our culture of innovation-driven entrepreneurship through a variety of student-activities and assists students get-a-foot-in-the-door in the vocational world. Seminars, workshops and guest lectures by various experts, help the students to attain practical skills

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

- 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year
- 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

236

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

${\bf 3.3.2.1}$ - Number of research papers in the Journals notified on UGC website during the year

167

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

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45

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Making young minds apprehensive of social issues serves as a harbinger of positive change in Society. The institute provides platforms like NSS, NCC, Rover/ Ranger for extension-activities to promote transformative educational experience for students, focused on empathetic outlook, along with virtues like problem solving, leadership, communication, interpersonal skills and to address growing societal challenges by targeted use of knowledge acquired.

Extension activities conducted for sensitizing students and ensuring their holistic development included:

Cleanliness Drive: 'Shramdaan' by volunteers to ensure a clean and healthy environment under "Swachh Bharat" programme.

Green Initiatives: Awareness about conservation of Water, Energy and Environment, Plantation drives were also undertaken.

Fitness Initiatives: Yoga Day celebrations, Meditation camp for students were organised. Mountaineering activities, trekking events in the Aravalli ranges for NCC cadets and NSS volunteers were conducted.

Awareness Drives: Various activities organized by SVEEP with active student involvement to educate young citizens about the importance of the immense contribution they can make to Nation by their one vote.

Red Ribbon Club hosts an annual AIDS awareness campaign for students.

Diversified lectures on varied topics pertaining to Gender

Issues, Save Girl Child and Women Health , Nasha Mukti, Vaccination, Security, Speak up programs were organised .

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

| File Description | Documents |
|--|------------------|
| Reports of the event organized | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

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3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2200

| File Description | Documents |
|---|------------------|
| Report of the event | <u>View File</u> |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|---|------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

07

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has a well-maintained, Hi-tech, lush-green campus, spread over 28.409 acres of land. It is equipped with modern facilities.

Infrastructure includes auditorium" Maharana Pratap Sabhagar", library, conference hall, examination secrecy room, seminar halls, girls hostel, canteen, botanical garden, sports complex, biodiversity park (behind zoology department) and other green areas, girls' common rooms, parking lots, drinking water huts, washrooms, power generators and solar panels.

The campus is organised into 9 blocks:

Administrative Block,

Lal Bahadur Shastri Bhavan,

Rajiv Gandhi Bhavan ,

APJ Abdul Kalam Bhawan ,

Sardar Patel Bhawan ,

Subhash Chandra Bose Bhawan,

Old Campus

Nehru Bhawan,

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Sports' Complexes.

ICT enabled contemporary lecture theaters ,81 Classrooms ,38 laboratories ,Museum and herbarium and the Botanic-garden,Smart Science Lab, Computer Lab is equipped with twenty-five computers and a LAN connection.

Central library has 170739 books covering all major fields, 26 periodicals and 5 subjectJournals. The library is a member of the INFLIBNET consortium and has access also, to e-resources,

Rain-water harvesting system, inhouse waste management
Institute has solar panels with a total capacity of 100 kwp.,
63 CCTV cameras ,Hostel-facility is available in the campus for
200 female-scholars

(Kamla Nehru PG Girls' Hostel and Kasturba Gandhi UG Girls' Hostel) and Crèche.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://spcgcajmer.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for 21 indoor and outdoor games, Rajeev Gandhi Sports Stadium and the Khel-parisar II which areavailable for games like cricket, Football, Hockey, Athletics, Kabaddi, Kho-Kho…etc.; Basketball-Courts, Lawn-tennis-court, Badminton-court and Volleyball-court; Gymnasium equipped with weight and cardio training equipments Opengymnasium, available for the community at large. Shooting-range Indoor facilities for games like chess, carrom, table tennis, badminton-court with woodenflooring. Yoga/meditation centre, Sports-pavilion which harbours the office of the sports-incharge,.

The college sporting schedule includes various inter-class, Inter-college tournaments and the annual event - 'the Sports' Day' in which students and faculty members participate in various games and

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sports. Other provisions to promote sports includes:

Sports summer camp for preparing the students in various Sports

Inter University tournaments preparatory camps

Regular practice sessions

Studen-players are provided with the sports-kit, t-shirts, tracksuits etc.

Gibson medal is awarded to the best sports person

Facilities for cultural activities

Various cultural activities are conducted under the banners of Girls-Association, Women-Cell, Planning-Forum as well as Cultural-Forum; respective committees with student representation are constituted during each academic year.

TA and DA is provided for all participation in state and national events

Refreshment is provided to the all participants by the institute

Winners are provided with mementos and certificates.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://spcgcajmer.ac.in/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

| 12 |
|----|
|----|

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| File Description | Documents |
|--|---------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for additional information | https://spcgcajmer.ac.in/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <u>View File</u> |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

179595

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | <u>View File</u> |
| Upload Details of budget allocation, excluding salary during the year (Data Template | <u>View File</u> |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library is a comfortable place which permits to concentrate and inculcate an in-depth understanding of the content.

The double storied library building of the college occupies more than 700 sq.mtr. area withfacilities likeReading rooms, Reference rooms, Stack rooms and Administrative section.

The college library has a rare collection of encyclopaedias, biographies of eminent personalities, historical printed books, Manuscripts etc and about 50 books of Braille

version, Book-bank facility .

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The college library is Semi-automated and provides physical and digital access to study material. The books are bar-coded {Online Library Management System - Software:

Academic Hub LMS Version4 : February 2018}

In house or remote access to e-publication facilities through the Internet is also available. To access the e-publications there are computers and printer connected with BSNL FTTH connection. Internet bandwidth is 30 mbps. Our institute is a registered beneficiary of "National Library and Information Services

Infrastructure for Scholarly Content (N-LIST)", which is jointly executed by the e-ShodhSindhu Consortium, INFLIBNET Centre and the INDEST-AICTE Consortium. Thescheme provides access to e-resources to students, researchers and faculty The schemeprovides access to more than 6000 +e journals along with back files for 10 years and 97000+ebooks.

Institution has access to the National Digital Library of India.

| File Description | Documents |
|--|-----------------------------------|
| Upload any additional information | <u>View File</u> |
| Paste link for Additional Information | https://spcgcajmer.ac.in/library/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

A. Any 4 or more of the above

| File Description | Documents |
|---|------------------|
| Upload any additional information | <u>View File</u> |
| Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <u>View File</u> |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-

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journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.52549

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | <u>View File</u> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <u>View File</u> |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

130

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The learning environment of the institution is augmented by the use of various Audio-Video aids. LCD projectors ,six smart-classes having interactive boards for PG classes along with one Smart Science Lab .There are two spacious seminar halls with E-podium for recording e-lecturesin the premises.Computers with LAN connections in every department. The availability of Wi fi, (bandwidth with more than 30 MBPS/GBPS) ,A BSNL leased line has been laid down extending into various blocks and Departments. The bandwidth is > 30 MBPS.There are CCTV networks spanning the entire campus, with cameras installed in the corridors of variousblocks and the routes connecting blocks and also in the Hostel and Library building for general surveillance of the sprawling campus. Aseparatewebsite has been constructed for the college and is being maintained byDexterwit.The institution iswell equipped with Computers, printers, scanners, photo-

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copiers and other basic ICT equipments. Government and citizen apps and modules on SSO give access to LMS, Scholarships, LITES, RajKaaj, SIPF IPR and many other similar facilities. PayManager with DDO as well as Employee login facilitates the finance related avenues of the institute. Payment of fellowships and scholarships of UGC, ICSSR, CSIR etc through PFMS.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

90

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | <u>View File</u> |

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.24170

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| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | <u>View File</u> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our Institution being an expansive and elaborated center for teaching learning, requires an incessant approach for maintaining and utilizing various physical, academic and support facilities for sustainable use . Being a government college of the State of Rajasthan, the basic framework of Administrative structure system and policy matters are pre- defined, the institute has ample sovereignty tomake use of the available resources and generate them through community connections .For the purpose of regular monitoring, optimum utilization, maintenance and sustenance of infrastructure and support facilities, various committees are constituted in the College during each academic session. The physical and academic facilities of the institution are funded by the Government/UGC/Rusa/CDC etc. The major college committees liable for the purpose to plan and execution. Laboratories and Smart classrooms have been maintained at departmental level . The smooth functioning of the library has been supervised by librarian and the library staff . The office administrator keeps a watchful eye on the regular cleanliness and maintenance of the classrooms and campus with the help of supporting staff. Auditoriums and seminar halls are made available for usage by various departments and committees for organizing a range of activities. PlayGrounds aremaintained by the Sports .committee.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

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5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7635

| File Description | Documents |
|--|------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <u>View File</u> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

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| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | https://spcgcajmer.ac.in/ |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u> |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2154

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2154

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

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| File Description | Documents |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

| File Description | Documents |
|--|------------------|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

757

| File Description | Documents |
|--|------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

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government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

28

| File Description | Documents |
|---|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <u>View File</u> |

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

| File Description | Documents |
|---|------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | <u>View File</u> |
| Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student-Union is the apex student-representative body, comprising of the elected executive committee. The body has a say

in preparing the budget of College Union for the Session and also various activities organised in the institute for student welfare.

Women Cell and Girls Association, which is an exclusive platform for female scholars in our co-education institute, has an 'all girls' executive committee

Office bearers of PG-seminar and UG-association provides constructive feedback for improving upon various aspects of imbibing the subject in a play-way. Periodic meetings are held on students' academic affairs.

Departmental libraries have student representation for their smooth functioning.

Anti Ragging Committee: Nomination of students and parents as memberpromotes an ambience for the institute to be a ragging free campus.

Student representation in the Mahavidyalya-Vikas-Samiti (CDC) ensures students participation in college development and transparency in its functioning.

Ffunctioning of forums like eco-club, College Magazine etc. is effectively managed and organised by student members

Extension and community-connect activities organised by NCC, NSS, SVEEP and other platforms are planned and executed by volunteers.

Hostel Administration in our institute also applauds active contribution of its residents as President, Cultural Secretary, Sports Secretary, Mess Manager etc for nurturing overall wellbeing of its residents

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

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5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

| File Description | Documents |
|--|------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration number 194/ Ajmer /2005-2006 Dated 28/3/ 2006

Alumni Association of Samrat Prithviraj Chauhan Government College, Ajmer was established in 2006, under Patronage of the then Principal. Prof P. N. Mathur. The Association is registered as a society under the Societies Registration Act, 1960 with the Assistant Registrar of Society, Ajmer.

The association Maintain the vibrance and provide a platform through which alumni support and advance the pursuit of academic excellence at the institution

Using the network of its esteemed former students, the alumni association aspires to raise the profile of the college. In order to achieve this, Alumni association meets yearly and future plans are discussed with the vision to uplift the institution. Alumni contribute generously in various financial and non financial forms.

Alumni conducts mock-interview, personal interviews, group-discussions, business-entrepreneurship opportunities. During these interactions, alumni highlight importance of current trends in market guide students enriching them about career opportunities in different fields and sharetheir personal

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experience.

Many alumni of our institution are well known names in their respective fields like politics, sports, administration, education, Judiciary business and industries. Our alumni works for the overall development of students as well as the Institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

| B. | 4 | Lakhs | - | 5Lakhs |
|----|---|-------|---|--------|
|----|---|-------|---|--------|

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College follows its vision and mission to empowerment of common rulal students through quality education to meet the global challenges at the lowest cost and serve betterment for students.

VISION

Our institution serves to provide conducive environment for academic excellence, research and entrepreneurship to prepare competent, ethical and socially responsible citizen. Our institutes Moto is "Vidya Jyoti Param" and firm believe that there is no salvation (Mukti without Gyan /wisdom). We cater "gender-equal society" by generating an environment conductive to instil ethics of service, commitment, integrity and self-reliance.

MISSION

- 1. To provide quality education to all students irrespective of caste, creed, religion and socio-economic status..
- 2. To maintain excellent academic standard through innovation and effective teaching learning method in a joyful environment.
- 3. To mould the student as a golden citizen.
- 4. To create a learner-friendly environment to make learning a joyful and fruitful experience.
- 5. To foster scientific skills and academic excellencein this rural area.

Our college aims in developing the potential of the students to explore in the given circumstances and capabilities. We cater towards the unrestrained spirit ofinnovation, exploration, creativity and enterprise. All the goals set by them, are the key steps towards their future.

| File Description | Documents |
|---------------------------------------|--|
| Paste link for additional information | https://spcgcajmer.ac.in/mission-and- vision/ |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college is imparting higher education to learners with a purpose to make ready useful and enthusiastic citizens.

The Principal acts as a companion, guide, mentorand leader.Our college has 22 Head of departments. The college has 40 committees,NCC, NSS unitsetc.work on the behalf of Principal. It is a indicative of distribution of work among the functionaries. Proper division of work is operational towards providing a decentralized and participative system in college.

This in fact is the formal arrangement for running the institution smoothly. These committees co-ordinate and monitor internal management of the college efficiently.

The institution has formed a number of associations, forums,

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clubs and two - three student leader in every associations, forums, clubs have been given the responsibility of forming a working calendar followed byaction..

Sports activities also promote leadership qualities. In team games a Captain is nominated who is made responsible for forming strategies to add quality of sports.

Works are assigned to faculty, Class III and Class IV staff as and when required. Thus the power is also deployed to staff members by the Principal. The Principal exercises his powers to run the institution properly and in proper manner.

| File Description | Documents |
|---------------------------------------|--------------------------------------|
| Paste link for additional information | https://spcgcajmer.ac.in/organogram/ |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Optimum utilisation of the available physical infrastructure for keeping up with the pace of contemporary advancements in the education scenario and the need of the stakeholders

Example of the same during Session 2021-22 includes

Modernisation and face lifting of the NCC Block and Girls Common rooms in Administrative and PG Block,

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://spcgcajmer.ac.in/girls-common- room/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

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As the institution functions under the direct administrative control of the Commissionerate of College Education Rajasthan, which is headed by the Commissioner of College Education. CCE issues a number of instructions from time to time, prescribing rules, regulations and procedures in dealing with academic, administrative and financial matters.

The day-to-day administrative affairs of the college are managed by the Principal who is the academic and administrative leader of the college, senior faculty and proctorial board.

The planning and supervision of the execution of annual academic plans, co-curricular and extra-curricular activities, are performed by the Principal in consultation with the Dean of students welfare, IQAC Co-ordinator and all the Heads of the Departments.and staff members of the college. College hasPhysical Director and a Librarian.

The Superintendent heads the non-teaching staff and all the other members like the UDC, LDC, lab assistant ,lab bearer, office subordinates and night watchmen are placed under him

The power delegation and decentralisation of authority enrich the effective andefficient functioning of the institution in all its spheres of planning, decision-making and implementation.

| File Description | Documents |
|---|--------------------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://spcgcajmer.ac.in/organogram/ |
| Upload any additional information | No File Uploaded |

| 6.2.3 - Implementation of e-governance in | A. | All | of | the | above |
|---|----|-----|----|-----|-------|
| areas of operation Administration Finance | | | | | |
| and Accounts Student Admission and | | | | | |
| Support Examination | | | | | |

| File Description | Documents |
|--|------------------|
| ERP (Enterprise Resource Planning)Document | <u>View File</u> |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | No File Uploaded |
| Details of implementation of e- governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Existing welfare measure are summerized below

- 1. Government provide GPF-cum-gratuity-cum-pension- scheme
- 2. Faculty members are eligible for medical leave and Earned Leave(PL).
- 3.Government has General Provident Fund and State Insurance: Group Insurance , RGHS Schemes :
- 4. Fully Paid Maternity and Paternity Leave: Six weeks maternity and 15 days of paternity leave is permissible to the employees on birth of a child Gratuity ko for the employees of the institution.
- 5. The government provides due encouragement for academic pursuits for teaching and non-teaching staff, by permitting them to pursue higher studies, undergo training programs, attend seminars, conferences, workshops by providing Duty leave/Academic leave.
- 6. Faculty Abroad Program to visit foreign universities for study /research.
- 7. . All the faculty members are honored by IQAC for quality publications during the academic year.
- 8. . Internet and free Wi-Fi facilities are also available in campus for staff

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- . The sports facilities, Tennis-court, Badminton-court, Gymnasium and Open-gym, Yoga and Meditation centre, a creche are made use of by the College Staff.
- 9. 61 days Summer and 7 days winter vacations for faculty members.
- 10. Faculty development programs(FDP)

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

| File Description | Documents |
|---|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

| File Description | Documents |
|--|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The performance of each employee, teaching as well as nonteaching, pertaining to various aspects of working, behaviour and overall performance, is appraised by the Principal and

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reviewed by the competent authority (commissioner and secretary vollege education) on an annual basis, These records are maintained at Commissionerate of College Education, Jaipur to be reviewed by DPC at the time of promotions.

The salient features of the performance appraisal system are as follows:

Teaching Staff

The performa comprises of four Sections:

- 1. The 'Reportee officer reports his/her personal performance and actual achievements
- 2. The teaching faculty evaluated on the basis of the following 6 criteria
- (i) output of work
- (ii) leadership qualities
- (iii) analytical ability
- (iv) management skills
- (v) decision making ability
- (vi)ability to take initiative.
- 1. The 'Reviewing' authority, the Commissioner, then expresses his opinion ,
- 2. The 'Accepting Official' may agree or disagree with the rating

The self-appraisal performa has provision for personal-feedback by the faculty member.

Non-Teaching-Staff

The first section of the Annual-Confidential-Report of the work and conduct' Performa,

for non-teaching-staff is similar to that for the teaching staff but the criteria for evaluation by the reporting official

are:

- (i) Work performance
- (ii) intelligence
- (iii) discipline including punctuality

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | <u>View File</u> |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audit ensures that the funds and resources are used in accordance with the accounting Principles of the Finance Department Government of Rajasthan.

Head of the institution constitutes a committee to verify all the bills, vouchers, bank statements etc. Income and expenditure details and the compliance reports of internal audit are submitted to the head of the institution

College budget includes recurring and non recurring heads, mainly salary, medical, TA and DA, electricity, stationary and other consumable items. Non recurring expenses include lab equipment purchase, furniture and other development expenses.

The expenses are monitored by the accounts department of the College in accordance with the budget allocated.

Process of Internal Audit

• Copy of budget proposal, invoice, vouchers and other supportive documents of every purchase is retained by the respective department/committee and original bills are submitted in the account section of the institution.

The accounts officer verifies according to GA and FR rules of the Finance Department, Government of Rajasthan.

Process of External Audit

The accounts of the college are audited by chartered accountants as per the finance rule.

External audit of the institution is conducted by a committee constituted by the Finance Department.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template) | <u>View File</u> |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a government institute which receives funding from the State Government. The funds are utilized as per GF & AR of the State. The principal is the Drawing and Disbursing Officer

who looks after the financial matters including the salary of the college employees. There is an office of AAO supported by

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accounts staff who maintains proper ledger with details of the financial support received and utilized under different heads from various agencies. The committee constituted for college developmental purpose puts forth the demand and requirements before the principal. This is disbursed as per allocated heads. The proposalsfor requirements related to maintenance are also submitted to CCE, College Development Committee, UGC and sometimes also to the Alumni association for their engagement and

contribution.

Fund from and RUSA: The college has received an amount of Rs. 20000000/- from the RUSA.

Vikas Samiti: Urgent Requirements and some emergency needs are fulfilled by funds generated

through CDC (Vikas Samiti).

The accounts of college are audited by the audit team of AG office on periodical basis (every 3 years)

The accounts of college are also audited by the audit team of CAG office on periodical basis (every 5 years).

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institution .

IQAC gave emphasis on continuous improvement in teaching learning methodology through a student centric approach.

IQAC collects and analysed the feedback regarding the curriculum and teaching learning process from the stakeholders

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The IQAC plays an important role in the planning, execution and evaluation of various activities and contribute in the preparation of the following:

- 1.Academic Calendar:
- 2. Action Taken Report:
- 3 AQAR:

Supervising the following things

- 1. Teaching-Learning and evaluation Process:
- 2.. Assignments are given and assessed duly in time by the faculties.
- 3. The internal evaluation tests and additional tests are conducted as per the

schedule decided by the University

- 4.. Encouradgement to participation of faculty in Board of Studies ,question-papers setting preparation and evaluation
- 5. All the activities organised properly and in time
- 6. The display of achievements of students and faculty in campus.
- 7. Transparency at all the levels of evaluation be maintained
- 8. Grievances of any kind regarding assessment be redressed immediately and

satisfactorily.

- 9. Supervising the redressing of grievances of any kind.
- 10. Introducing and augmenting infrastructural facilities.
- 11. Encouraging research atmosphere in the institution
- 12. Monitoring the co-curricular, extra-curricular, extension and sports activities

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC plans and coordinates various strategies and operations to develop an environment for consistent & catalytic improvement in various walks of academics.

• IQAC cell of our institution is in continuous contact with the head of institution and the head of various departments and gives emphasis to reform teaching-learning process continuously.

Head of the department collects information on academic activities from various relevant committees and individual faculty members, and reviews them in the departmental meetings.

Incorporation of student centric methods in various courses is encouraged via the faculty members on Board of Studies of the affiliating University.

IQAC also collects feedback from students and their parents. The staff council meeting is held from time to time to discuss plans for better teaching-learning methods.

 Optimization and integration of contemporary pedagogies, of which ICT is an integral part, is worked upon in conjunction with the relevant College committees and the authorities.

The feedback system is implemented to take the review of reliability and use of ICT facilities.

Elevation of available net-connectivity in the campus and Provision of Wi-Fi facilities to staff and students.

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Enhanced and efficient usage of available e-governance strategies by the staff and students

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

- 6.5.3 Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)
- B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our co-education institution, where girlsoutnumber boys, proclaims to formulate and conduct various gender equity and sensitization activities. Profound impactful provisions have been made in the facilities and activities prevalent in the campus to ensure a safe and congenial environment, The two college-gates are guarded 24X7. Entry of opposite-sex is

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strictly prohibited in the Girls' hostels and common-rooms.CCTV cameras installed all over the campus are regularly monitored.Girls' Common Rooms are spacious, well-ventilated, clean and comfortable. Each block of the campus harbours separate washroom-facilities for the girls and their cleanliness is ensured on a regular basis. The campus harbours a creche for the infants of the faculty-members. This is an asset of human-value. This Day-care Centre has provisions for recreation, rest and education for the young children.Our college houses two Girls' hostels. Discipline and Secure environment is ensured by the proctorial-board of the college which is constituted with a fairly large number of female staff members . Faculty members and guests having distinguished records of activity in the fields of women's rights, deliver talks and general discussions where queries of this tender age are specificallylooked into. Various platforms of our college organise various activities based on gender sensitization .

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://spcgcajmer.ac.in/girls-common- room/ |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://spcgcajmer.ac.in/girls-hostel/ |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|------------------|
| Geo tagged Photographs | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

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system Hazardous chemicals and radioactive waste management

It abides by the principle of 'Recycle, Reuse And Reduce' as a step towards reducing the institutional Carbon Foot-print. Being the 'maven' for educating the young generation,. Solid waste management: Different waste-bins have been placed throughout the campus, to ensure cleanliness in the college. Collected solid waste is handed over to the municipal council for further processing. Institution Promots of reuse of instruments, reduce paper consumption, use of mass media, one-side used papers, paper and cloth bags instead of plastic bags. in the campus.

Liquid waste management Waste-water from air-conditioner, water-purifier, drain water etc. is reused for watering the plants and ground-water recharge In the Chemistry department chemical waste-water from laboratories is sedimented and the supernatant water is reused after neutralization.

Campus have roof-rain-water harvesting andcheck-dam construction system to collect the run-off water to recharge the groundwater table.

Awareness generation on e-waste and establishing an e-waste corner are the other measures followed. Waste recycling system. The institution developed a system for the production of ligno-cellulosic biomass by dumping the organic waste in pits for production of organic manure to be used in the campus.

| File Description | Documents |
|--|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description | Documents |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| 7.1.6.1 - The institutional environment and |
|---|
| energy initiatives are confirmed through |
| the following 1.Green audit 2. Energy |
| audit 3.Environment audit 4.Clean and |
| green campus recognitions/awards 5. |
| Beyond the campus environmental |
| promotional activities |

B. Any 3 of the above

| File Description | Documents |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- A. Any 4 or all of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

our Institution is one of the first institutes of Higher Education in Northern India andcaters to the needs of students belonging to various cultural, regional, linguistic, communal and socio-economic sectors of the society by providing an

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inclusive environment. Integration and involvement are the keynotes for increasing student retention and promoting a congenial environment . The admissions in the institution are on merit-basis and the faculty is recruited by the RPSC. Each student steps into the college campus with the sole aim to acquire knowledge and the teachers make all efforts to generate and maintain a synergistic environment for the learners hailing from diverse backgrounds. There are separate departments for 7 languages Hindi, English, Urdu, Persian, Sanskrit, Sindhi and Rajasthani and the learners of each language hail from varied socio-cultural and linguistic backgrounds. The institution organises various activities with the core aim of developing the overall personality by harnessing the potentials of its learners. Participation in institutional activities is notrestricted to any specific sector of students from any particular cultural, regional linguistic or communal background. Such activities foster an environment for ethical, cultural and spiritual values. During cultural events , the participants showcase their regional or cultural folk songs, dances and other art-forms.

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In adherence to the mission of creating a learning environment to help students bloom out to be competent, committed, creative and compassionate citizens of the nation, our Institution celebrates and reiterates various constitutional obligations.

We organise various programs and activities to instil the culture of adherence to various constitutional values, rights, duties and responsibilities. The Sports' Ground of our College has witnessed the Hoisting of the National Flag on Independence day and unfurling it on Republic Day, in a ceremonial manner and singing the National anthem with due respect and pride is a part of our Institutional culture.

"Constitution Day" /'Samvidhan Divas', is celebrated on 26th

November Various activity of the four units of NSS ,YDC, Planning Forum, LiteraryForum, Women Cell, the associations in each department etc also intend to promote harmony and the spirit of common brotherhood amongst all the scholars, transcending religious, linguistic and sectional diversities. The scholars are actively involved in plantation drives, cleanliness drive, field trips, floral and faunal surveys under the aegis of Eco-club, and the Life-science Departments.

SVEEP (Systematic Voters' Education and Electoral Participation) is an active platform for sensitising our youth and the society on the whole, towards the constitutional obligation of a successful democracy.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description | Documents |
|--|------------------|
| Code of ethics policy document | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Keeping up to the mission of nurturing the learners intellectually and providing them opportunities to bloom out to be committed and compassionate citizens of the nation, the institution celebrates and organises various activities on national and international commemorative days. In our Institute , the various days of national and cultural importance are observed as a regular feature. The various categories of such events include the national festivals, the birth and death anniversaryof national legends, the foundation days etc. Celebrations also include the significant days which inculcate the spirit of our constitution and the value system of our democracy. Celebrations likeIndependence Day , Republic Day ,National Hindi Day on September 14 ,Voters-day, Sadbhavna-Divas, Rashtriya-Ekta-Divas, Constitution-day etc., are the occasions when the students and staff of the institution take pledge to live-up to the values and contribute for its betterment as envisaged in our constitution. The International Yoga Day , Kargil Diwas and the Army Flag Day includingcelebration of the birth and death anniversary of legends in various walks of life like the Youth-Day, Scienceday, Sports-day, Teachers'-Day, NSS-Day etc.. Earth-Day, Environment-Day, Water-Day are other occasions for reinsuring our kinship with the 'Mother-Nature' Celebrating various festivals with traditional zest in campus .

| File Description | Documents |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Commitment to Gender Sensitisation

Samrat Prithviraj Chauhan Government College is the biggest College, in terms of Physical and Academic infrastructure, of the Ajmer Division that Caters to the educational needs of both Male and Female scholars belonging to the various strata of society from both Rural and Urban Background.

Being a co-educational Government College of the Government of Rajasthan, the institution is specifically focused towards gender sensitisation amongst its scholars. For the purpose various measures and initiatives are taken, some of which includes:

Various initiatives to enable, empower and educate about women's issues and concerns and to provide training and skill for future employability. Gender sensitising activities on various Platforms. Earning by Learning- Financial empowerment Programmes for menstrual hygiene Legal Awareness Self Defence Measures for safe and secure campus Physical and Mental Wellbeing. Excursions and factory visits Visits to old age homes Motivational Lectures

| File Description | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

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7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Samrat Prithviraj Chouhan Government College, Ajmer in adherence to its Moto 'Vidya Jyoti Param' and a firm belief in the dictum '?te jñ?n?nna mukti (??? ???????????????) i.e., (There is no salvation /Mukti without Gyan /Wisdom)", toils to disseminate knowledge at affordable cost.

The Admission Policy specifies various categories whose tutionfee are exempted. these includes: the girls of all categories, Boys of SC, ST and NITP OBC and General Category, the physically chalenged pupils etc.

Furthermore the Students are mentored and assissted for availing various State and Central Government Scholarships by various dedicated committees constituted by the college administration.

Thus the institution takes every measure to minimise the financial burden on its scholars in their pursuit of obtaining education in any of the Programs being offered.

| File Description | Documents |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | <u>View File</u> |

7.3.2 - Plan of action for the next academic year

Carry out and Followup the NAAC Accreditation process for the Institute in a time-bound manner, involving all the stakeholders in the process

Sensitize and assist other Institutions of Division Level Quality Assurrance Cell - Ajmer Division (DLQAC) for the Significance and procedure for obtaining NAAC Accreditation

Promulgate NEP awareness amongst the Faculty and take various measures to move in the direction

Conduct Student Centric workshops, Seminars and other activities in collaboration with otherinstitutions of the Ajmer District

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Conduct AAA and also Obtain feedback from all stakeholders